

 CORPORATE SAFETY MANUAL	ENVIRONMENTAL, HEALTH AND SAFETY STANDARDS	
TITLE: BLOODBORNE PATHOGENS	Document Number: *	
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1 Purpose

The purpose of this policy is to eliminate or minimize occupational exposure to bloodborne pathogens at (Insert Company Name), and to comply with 29 CFR 1910.1030. There is no routine exposure to bloodborne pathogens during the course of work by (Insert Company Name) employees. The only exposure is during emergency situations whereby exposure to blood could occur during an emergency response.

2 Responsibilities

It is the responsibility of the (insert title) to

- act as emergency response members
- coordinate emergency response activities
- follow the procedures outlined in the policy during emergency operations

3 Policy

3.1 Methods of Compliance

Universal Precautions (a method of infection control in which all human blood and other potentially infectious materials are treated as if known to be infectious for HIV and HBV) shall be observed at all times.

Personal protective equipment shall include the use of gloves, microshields, goggles, mask, gowns, apron and face shield, as appropriate.

Handwashing must follow removal of gloves or exposure as soon as possible.

Spill cleanup procedures shall include the disposal of contaminated bandages (or their substitute) as well as the absorbent used in cleanup in a double-bagged and labeled container, followed by disinfection of the bandages and the spill area with two washes using 1:10 bleach and water.

Contaminated sharps will be discarded in closable, spill-proof, puncture-resistant, labeled containers.

3.2 Signs and Labels

Biohazard labels shall be affixed to containers of regulated biohazardous waste and other containers used to store or transport blood or other potentially infectious materials.

Biohazard labels shall be fluorescent orange or orange-red with lettering or symbols in a contrasting color. Red bags may be substituted for labels. Regulated waste that has been decontaminated does not need to be labeled or color-coded.

3.3 Vaccination

The Hepatitis B vaccine will be offered to employee's who are likely to encounter bloodborne pathogens as part of their job, free of charge.

3.4 Post Exposure Evaluation and Follow-up

(Insert Company Name) will ensure that the healthcare professional evaluating their employees after an exposure incident is provided with:

- a copy of the bloodborne pathogen regulation,
- a description of the exposed member's duties as they relate to the exposure incident
- documentation of the route of exposure and surrounding circumstances,
- the results of the source individual's blood testing, if available, and
- all medical records relevant to the appropriate treatment of the employee.

(Insert Company Name) will obtain and provide the employee with a copy of the evaluation of the health care professional's written opinion within 15 days. This opinion will be limited to the indication for Hepatitis B vaccination, and whether the member has been informed of the results of the evaluation and told of any medical conditions resulting from the exposure.

Following an exposure incident, an investigation will be conducted to evaluate why the exposure occurred, and what could be done in the future to prevent such an incident from re-occurring. Records will be kept of this evaluation and its conclusions.

3.5 Recordkeeping

Records for all occupational exposures, including those related to blood or other potentially infectious material exposures, will be kept for 30 years plus the duration of employment. These records will include:

- the member's name and social security number;
- a copy of HBV vaccine status and any pertinent record;
- a copy of all results of exams, medical testing, and follow-up procedures;
- a copy of the healthcare professional's written opinion; and
- a copy of the information provided to the healthcare professional.

Confidentiality will be ensured by (Insert Company Name).

3.6 Information and Training

All (Insert Company Name) employees, in particular the (insert title), whose job may cause them to potentially be exposed to blood or other body fluids will receive information and training regarding bloodborne pathogens and universal precautions.

This training will be provided to all potentially exposed members at no cost and during work hours at the time of initial assignment to tasks where occupational exposure may take place.

4 References

OSHA's Bloodborne Pathogens 29 CFR 1910.1030